

Exhibit "A"



P.O. Box 6618
Longview, TX 75608

Texas Registered Engineering Firm F-20395

O: 903.215.8990
stephenseng.net

August 5, 2026

Katlin Fox Brown
Traylor & Associates
PO Box 7035
Tyler, TX 75711

RE: Marion Co for Harleton WSC
TxCDBG Water Main Improvements
CDV23-0309
Change Order No. 1 Justification Letter

Dear Katlin:

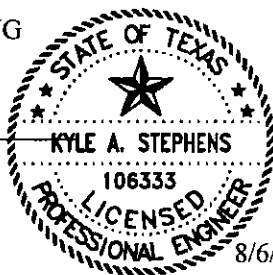
Please accept this letter as justification for the change order request for the above-referenced project. As we near completion of the original project's scope, additional operational improvements have been identified for the project that benefits the original project beneficiaries. The proposed 4" water main that ended on the north portion of the project would benefit from extending the water main eastward to a location on Watts Road that will complete a loop and eliminate the need for routine regular flushing of the newly constructed line. This connection and elimination of a dead-end main will provide the project beneficiaries' operational redundancy and limit the amount of customers' water pressure impact during routine flushing operations.

The proposed project does not increase the project beneficiaries. No new connections will be added to the line and the extension eastward will be for looping purposes only. The additional items included by change order are shown as new. However, unit prices were utilized from the base bid pricing provided in the original bids. These prices were competitively bid at that time.

Should you require any additional information or have any questions, please give me a call.

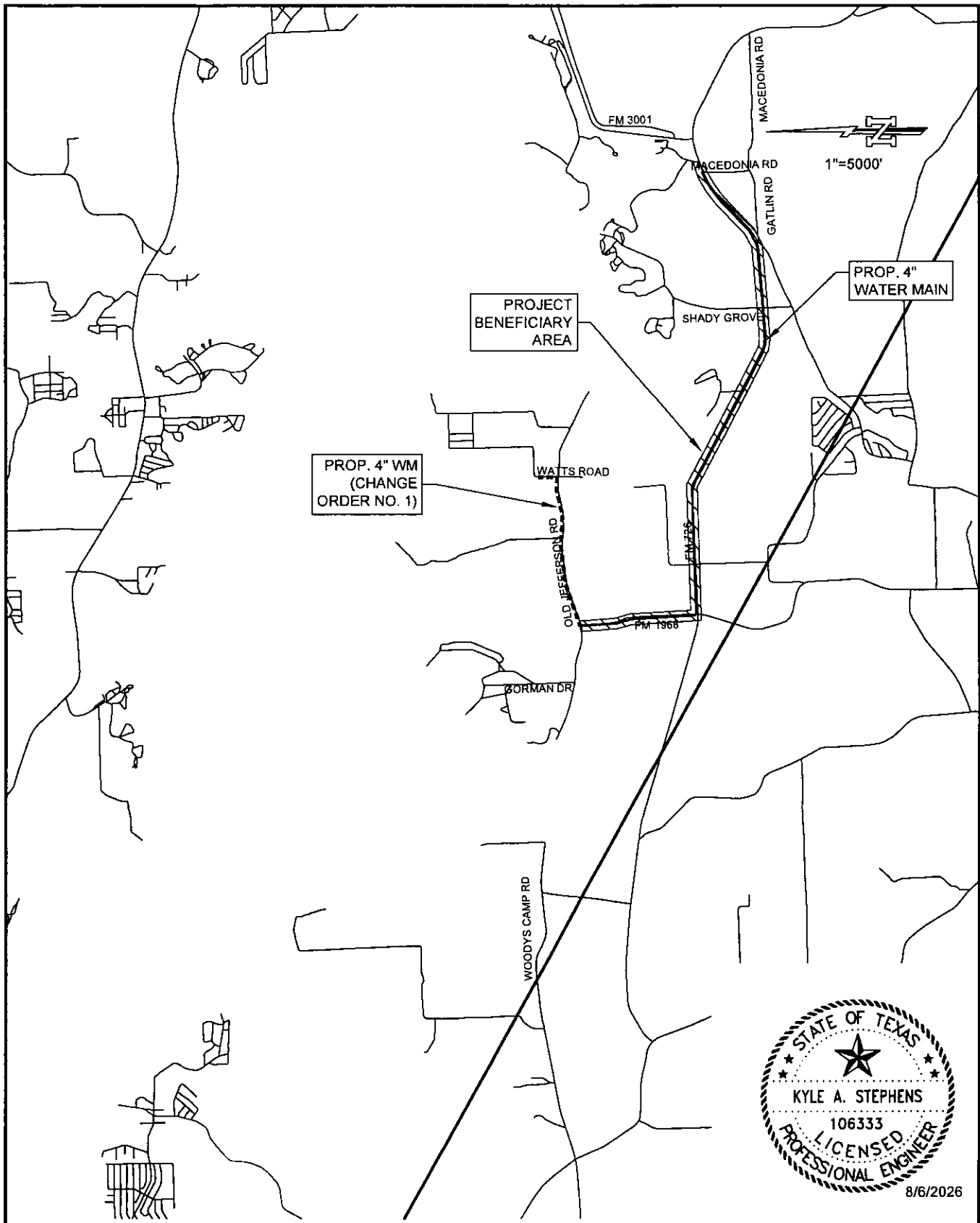
Sincerely,
STEPHENS ENGINEERING

Kyle Stephens
Principal



Cc: Marion County
Harleton WSC

8/6/26



STEPHENS ENGINEERING
P.O. BOX 6618 LONGVIEW, TX 75608
(903) 215-8990 STEPHSENS.ENG.NET

MARION CO. FOR HARLETON W.S.C.
TxCDBG WATER MAIN IMPROVEMENTS
CHANGE ORDER NO. 1 PROJECT MAP

DATE : AUG 2026

SCALE : 1"=5,000'

JOB NO. : HWSC

1



Construction Contract Change Order

A505

Grant Recipient: Marion County for Harleton WSC

Select: ☐ City ☒ County

Contract No.: CDV23-0309

Change Order No.: 1

Region: ETCOG

Contractor:D&D Pipeline Consultants, LLC
3673 FM 2208 S
Longview, TX 75605**Engineer:**Stephens Engineering
P.O. Box 6618
Longview, TX 75608Select Change Order Type(s): ☒ Change to Existing Line Items ☒ New Items Requested ☒ Change in Contract Duration

Grant recipient is requesting Texas Department of Agriculture review to determine eligibility of change order expenses.

Changes to Existing Line Items (Items from original bid or added in previous change order ONLY)

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
	Additive Alternate No. 1							-
1	Furnish & Install 4" Water Main	3,160	5,980	LF	\$9.70	2,820	\$27,354.00	-
2	Bore 4" Water Main	60	180	LF	\$30.00	120	\$3,600.00	-
3	Directional Bore 4" Water Main	40	100	LF	\$35.00	60	\$2,100.00	-
5	Furnish & Install Flush Hydrant	1	2	EA	\$2,525.00	1	\$2,525.00	-
Contract Change Sub-Total:							\$35,579.00	

New Items Requested (Items WITHOUT a unit price in the original bid)

Provide explanation below (attach separate documentation as appropriate). The Grant Recipient must demonstrate competitive pricing for new items.

The water main tie ins, clearing and pad preparation, and SCADA controls was withheld from the original bid due to budgetary concerns.

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
	Additive Alternate No. 1	0				0	\$0.00	-
8	Furnish & Install 4" Restrained Jct	0	60	LF	\$35.00	60	\$2,100.00	-
9	Bore 8"x.322" S.E.P.	0	40	LF	\$156.00	40	\$6,240.00	-
10	Furnish & Install 4"x4" Tapping S	0	1	EA	\$3,600.00	1	\$3,600.00	-
11	Furnish & Install Fittings	0	0.1	TON	\$8,900.00	0.1	\$890.00	-
Contract New Item Sub-Total:							\$12,830.00	

Change in Contract Duration

Provide explanation below (attach separate documentation as necessary).

The scope would be expanded and would require additional time. There were also weather delays at the start of the project.

Original Contract End Date: 7/24/2026

Net change of previous Change Orders (days): 0

Increase/Decrease of this Change Order (days): 90

Change Order Contract End Date: 10/22/2026

Justification for Change

Increase

Decrease

No Change

Grant Recipient: Marion County for Harleton WSC Contract No.: CDV23-0309 Change Order No.: 1

This form required as of September 1, 2020.

All previous versions no longer valid.

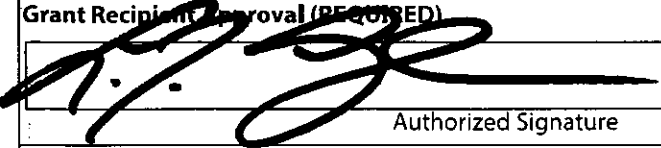
1. Effect of this change on scope of work:	☒	☐	☐
2. Effect on operation and maintenance costs:	☐	☐	☒
	Yes	No	Not Applicable
3. Will this Change Order change the number of beneficiaries or TxDBG contract Performance Statement Exhibit A?	☐	☒	☐
4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?	☐	☒	☐
5. Is the TCEQ clearance still valid?	☐	☐	☒
6. Are other TxDBG contractual special condition clearances still valid?	☒	☐	☐
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	☒	☐	☐

Change Order Summary

Original Contract Price:	\$367,350.00	Original Contract End Date:	7/24/2026
Net Previous Change Order(s):	\$0.00	Net change of previous Change Orders (days):	0
This Net Change Order:	\$48,409.00	Increase/Decrease of this Change Order (days):	90
New Contract Price:	\$415,759.00	Change Order Contract End Date	10/22/2026
Cumulative % Change:	13.178%		

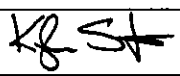
NOTE: Change orders for an increase of more than 25% will be rejected. The State of Texas considers a change in the construction contract price of greater than 25% to be non-competitive, as other potential bidders did not have the opportunity to bid on the true scope of the project during the procurement process. Grant Recipient must rebid project in the event of an increase greater than 25%.

Grant Recipient Approval (REQUIRED)

	14 AUG 26
Authorized Signature	Date

Leward J LaFleur, Marion County Judge
Authorized Signatory's Name and Title

Engineer's Recommendation

	8/6/26
Engineer's Signature	Date

Kyle Stephens, P.E.
Engineer's Name

Contractor's Authorization

Contractor's Signature	Date

Contractor's Name and Title

To receive an email copy of the TDA response, provide contact information below

Name	Email	+
		-

For TDA office use only

This Net Change Order:	\$48,409.00	Increase/decrease of this Change Order (days):	90
Net Change Order Approved:		Increase/decrease of this Change Order Approved:	
Approved Contract Amount:		Approved Contract Time:	

Notes:

Contract Specialist Signature	Date

Director Signature (optional)	Date